

Committed to Peace



forumZFD



Overcoming violence – in Europe and worldwide

2019 Annual Report

Contents

- 3 Editorial
- 4 Report of the Supervisory Board
- 5 2019 annual report
- 9 forumZFD's organisational structure
- 10 Income/expenditure, balance sheet and audit report for forumZFD e.V.
- 14 Donations as an investment in peace
- 15 forumZFD worldwide: facts and figures
- 16 Forum Ziviler Friedensdienst limited company (GmbH)
- 18 Forum Civil Peace Service Foundation

Legal information

Forum Ziviler Friedensdienst e.V. (forumZFD)

Editorial team: Oliver Knabe, Sonja Wiekenberg-Mlalandle, Eva Schimmelpfennig (liable for content as per the German Press Law)

Editing: www.lektorat.koeln

English translation: www.translate-en.de

Image credits

The cover image was taken during the "One Europe for All" demonstration held in 2019, shortly before the European parliament election.

We were involved in preparation and running of the demonstration. Our "Save the Peace Project Europe" campaign had a visible presence.

All photos without credits: © forumZFD e.V.

Print run: 5,000 (published in August 2020)

100% recycled paper

Please contact forumZFD for a free copy of our annual report.
We welcome all contributions to costs in the form of a donation.



About forumZFD

At forumZFD, we support people facing violent conflicts on their path to peace. Our organisation was established in 1996 by peace and human rights groups in reaction to the Balkan wars. We have been committed to helping overcome war and violence ever since.

Today we work with peace consultants in Germany as well as ten other countries in Europe, the Middle East and South East Asia. Our professional conflict transformation work would not be possible without the specialist training offered by the Academy for Conflict Transformation, which runs courses and seminars for people involved in international peacebuilding. We actively advocate civil peace policy through campaigns as well as lobby work and public outreach activities.

forumZFD is recognised by the German federal government as a member of the Civil Peace Service (CPS) consortium and a signatory of the Transparent Civil Society initiative. We finance our work with public and private funding, donations and membership fees.

forumZFD was conferred the Gustav Heinemann Award in 1997, the Göttingen Peace Award in 2005, and the Sievershäuser Ermutigung Peace Prize in 2014.

Dear Readers,

forumZFD prepares its annual report in spring/summer of the following year. It is always a challenge to review and evaluate the past year without allowing our knowledge of developments since the year end to influence this too much.

This is more than ever the case for this year's annual report. The coronavirus pandemic, which will undoubtedly dominate our annual report for 2020 – and perhaps also the year thereafter, too – was conceivable in principle as well as in abstract terms. Indeed, you may have even read 'The Plague' by Albert Camus at school and already be familiar with the phases a society can go through – from the initial denial and underestimation of the threat to its all-encompassing manifestation. Yet for almost all of us, the possibility of an actual occurrence with a global impact remained far beyond the scope of what we were able to imagine or plan.

Looking back, we are grateful that we were already addressing many issues in 2019 that have today proven important in light of the current crisis. This above all relates to the safety of our employees who we train on how to handle crisis situations in our project countries during workshops and simulations. The intensive work over the past year on and with our planning, evaluation and monitoring system is also paying dividends today. It enables us to reflect on unexpected events and effects in our work and to take these into account accordingly. Not least the good financial results for 2019 will help us to make provisions for the burdens that this year will undoubtedly bring.

"What if COVID-19 isn't our biggest threat?" though – as the UK's Guardian newspaper recently asked, reminding of the climate crisis and the renewed threat in the past year of nuclear escalation.

The work for peace, solidarity and multilateral cooperation in times of crisis creates the conditions for addressing global threats to humankind and nature as well as for overcoming the associated burdens on human coexistence.

We are delighted to share details here of how we furthered our work in the past year – during training courses, practical conflict transformation, public outreach and peace policy activities – always with the outstanding support of our donors, partners and colleagues.



Oliver Knabe

Oliver Knabe
Executive Board
(Chairman)



S. Wiekenberg-Mlalandle

Sonja Wiekenberg-Mlalandle
Executive Board
(Finance, HR & Administration)



Alexander Mauz

Alexander Mauz
Executive Board
(Programmes & Qualification)

Report of the Supervisory Board

Setting the course and venturing bold steps together

In 2019, the Supervisory Board held a total of five meetings in Frankfurt, Cologne and Berlin. During its meeting on 27 January 2019, it co-opted Astrid Hasse as an additional board member as per §8(2) of the association statutes. The Supervisory Board's working group for HR discussed personnel development with the Executive Board.

All meetings focused on reviewing the Executive Board's detailed written reports on forumZFD's various areas of work. The Supervisory Board thus fulfilled its supervisory duties and discussed the necessary budget adjustments with the Executive Board.

In addition to its 'routine' tasks, the Supervisory Board also provided input and encouraged the Executive Board to take important steps in the overall organisation:

- forumZFD's further organisational development, which will pursue an approach that is critical of racism and sensitive to discrimination, was set in motion.
- At the request of many of the association's members and supporters, the suggestion was made to set up an additional donation account at the GLS Gemeinschaftsbank, an ethical bank specialising in social and ecological initiatives.
- A discussion on the association's strategic orientation beyond 2020 was initiated with the Executive Board. Preliminary ideas were shared for the organisation of a suitable process for a "Strategy 2025".
- The question of whether and in which direction forumZFD should continue to grow was considered. Very different preliminary scenarios have indicated that in terms of space, Peace House is already reaching full capacity.
- Regardless of future developments, good working conditions already had to be ensured for employees in 2019. forumZFD's Supervisory Board and Executive Board therefore involved the Foundation's Executive Board in their deliberations.

- The Supervisory Board accepted the audit report for 2018 and unanimously approved the Executive Board's actions. The Executive Board was subsequently tasked with developing a concept for building up financial reserves within the future budget planning.
- The working group formed during the annual general meeting to review the statutes has determined that no changes are necessary at the current time.

A new Supervisory Board with a slightly different composition was elected during the annual general meeting on 18 October 2019. Astrid Hasse, Jürgen Menzel and Heinz Liedgens, who were previously members, did not run for re-election. Heinz Liedgens unfortunately had to withdraw from his work for forumZFD at the start of 2019 due to illness. Sadly, he passed away in April 2020. We consider it a privilege to have been able to work with Heinz Liedgens and mourn the loss of our long-time colleague.

The newly elected members of the Supervisory Board are pictured on the right here. Our honorary chairwoman Helga Tempel also occasionally attended meetings as a guest.

The constitutive meeting of the newly elected Supervisory Board was held in November 2019. It agreed the formation of the following working groups as per §4(3) of the rules of procedure:

- **Finance:** Peter Tobiassen and Michael Germer
- **HR:** Mareike Junge (represented by Dominique Pannke) and Michael Germer
- **Strategy 2025 including organisational development** taking an approach that is critical of racism and sensitive to discrimination: Raana Gräsle and Dominique Pannke
- **Conflict transformation and project countries:** Raana Gräsle
- **Political dialogue:** Kiflemariam Gebrewold

forumZFD e. V. Supervisory Board



Michael Germer
Chairman



Mareike Junge
Deputy Chairwoman



Peter Tobiassen
Board Member



Dominique Pannke
Board Member



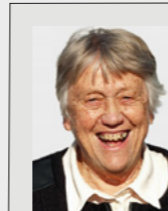
Raana Gräsle
Board Member



Dr. Stephan Hocks
Board Member



Kiflemariam Gebrewold
Board Member



Helga Tempel
Honorary Chairwoman

As per §3(7) of the rules of procedure, the Supervisory Board appointed Michael Germer to represent the association within the foundation. It moreover appointed Michael Germer and Peter Tobiassen to represent the association as shareholders of the Forum Ziviler Friedensdienst limited company (GmbH).

2019 annual report

Calling for and fostering peace: our work in Europe and worldwide

"Save the Peace Project Europe" was our motto for 2019 with which forumZFD successfully appealed for an unconditional commitment to peace and human rights. We outline in this report how we also helped to foster peace through training at our academy and our work in civil conflict transformation. We moreover provide an overview of the concrete figures and accounts for the association, foundation and limited company (GmbH) in the reporting sections on the following pages.

2019 marked the twenty-fourth year since forumZFD e. V. was founded with the aim of developing the "idea of a civil peace service"

and providing a civil society response to the question of German and European accountability in the wars in the Western Balkans. Our goal and mission has always had two sides to it. On the one side, it involves a critical examination of German and European policy with regard to the question of what fosters and what is detrimental to peace. Establishment of the civil peace service and municipal conflict counselling in collaboration with our partners also represent responses to this question – as does our criticism of the European Union's course, which increasingly focuses on building military strength and security forces at the risk of jeopardising its potential as an alliance for peace. On the other side, it involves a practical response to the question of how violent conflicts that often lead to generations of suffering can be transformed through peaceful means. It begins today – as it did in the early days of forumZFD – with the training of experts for peace work.

Training of peace consultants

In 2019, we were once again able to prepare countless people for the challenges of peace work with the courses offered at our Academy for Conflict Transformation: a total of 37 people trained as peace consultants during our advanced training courses. 22 completed the full-time course and 15 the part-time course. We are particularly pleased that the state government of North Rhine-Westphalia again granted scholarships to enable ten people from conflict countries to participate in the full-time course in 2019.

A further 44 people attended our five-day specialist seminars. The online seminars continue to grow in popularity: 67 people took advantage of these continuing education offers. The regular introductory seminars and information sessions for students on professional opportunities in peace work met with lively interest.

Overall, 2019 was a successful year with many interesting participants from all around the globe. We are delighted that many of the graduates of the Academy for Conflict Transformation are able to find professional positions in international peace work.

In order to adapt the content and methodology of our seminars even better to the needs of (inter)national experts in the field, the Academy organised programme visits to two countries in 2019, namely Jordan and the Philippines. The theme of the trainers' retreat, "Required expertise, skills, knowledge and methods", was particularly apt. Since this year, alumni have had the opportunity to exchange on the latest issues in their country during monthly online meetings.



Participants in the Academy's full-time course held in autumn 2019 during a visit to Peace House in Cologne.



© René Fretzek

In Odessa, we are cooperating with activists, who are working to revitalise the courtyards as places of dialogue and exchange.

Project and programme work

Within our project work in **Ukraine**, we advise and support local and regional stakeholders on how to deal with local and regional conflicts. We moreover instruct teachers and students on approaches to peace education in order to promote a more inclusive school environment. It has become clear over the past year that creative approaches and cooperations with artists and cultural stakeholders can facilitate access to social groups that tend to be difficult to reach otherwise. This approach was primarily used in the work on dealing with different, often controversial historical events and identities. In collaboration with our partner organisation ART Playback, we strive to question attitudes, prejudices and stereotypes in society through pedagogical participatory theatre approaches (e.g. the Forum Theatre) and interactive theatre performances, and to create a space for reflection and social dialogue. In Odessa, we are creating this space in collaboration with activists, who are striving to revive Odessa's courtyards as places for social interaction, constructive neighbourhood dialogues and a peaceful coexistence.

In 2019, our work in Lebanon was above all affected by the protest movements.

The extremely fragile and tense economic situation in **Lebanon** affected our work there. During the nationwide protests, our partners also mobilised many sections of the population across denominational rifts and social divisions to demonstrate together for peaceful solutions. Important progress could also be made in the cooperation with the teachers' association regarding the historical reflection on the civil war. The German concept of using sites of commemoration as educational tools was presented and implemented at the American University of Beirut (AUB). Journalists, teachers and activists have since been trained in the methods and concepts.

In Jordan, work began with three new partner organisations from the country's north, near the Syrian border. Together we are



© Julia Neumann

working to expand the operational capabilities and scope for action of our partners in the field of civil conflict transformation.

At the start of 2019, the first peace experts were deployed to Erbil in **northern Iraq** to open a forumZFD project office. Project implementation was greatly delayed, however, due to bureaucratic hurdles and difficulties in registering the association with the local authorities.

The situation has steadily deteriorated in **Israel and Palestine** over the past year, not least due to the political turmoil within the Israeli government and three general elections. A peaceful solution to the conflict is becoming increasingly distant. It is thus all the more important that our team in Jerusalem was able to tap into and exploit the ever-diminishing scope for a

Our partners at Beit Ha'Gefen, a Jewish-Arab cultural centre in Haifa/Israel, create diverse opportunities for meetings between all sections of the population. Here, during an exhibition in 'The Third Space' art gallery, for instance.



© Noa Ben Shalom, forumZFD

rapprochement and non-violent initiatives in 2019, for example through 'The Third Space' exhibition organised in Haifa by our partner organisation Beit Ha'Gefen. We also initiated exciting activities with new partner organisations. These included the 'Fragments Theatre' artists' collective in Jenin and 'Standing Together', a network of Jewish and Palestinian activists in Tel Aviv, whom we advise and support.

Although the violent conflicts in the Western Balkans were now more than twenty-five years ago, the past continues to be instrumentalised in present-day conflicts. Ethnocentric and at times deliberately falsified narratives are disseminated among the general public and nationalist views are passed on to the younger generations in public spaces such as schools. forumZFD's long-standing presence in **Serbia, Kosovo,**

Bosnia-Herzegovina and Northern Macedonia enables us to engage in extensive peace work throughout the entire region. In 2019, forumZFD worked with countless different civil society partners and activities both on public outreach (for example, by supporting and cooperating with independent journalists, organising cultural events taking critical and multi-perspective approaches, and supporting independent and regional media platforms) and advocacy campaigns for transitional justice and legal justice for war crimes. We specifically targeted the younger generation, too – during summer camps for peacebuilding activities and in the preparation of educational materials for school lessons, for instance.

Our programme in **Cambodia** was also expanded further: in collaboration with educational institutions, we continued to



© Savann Oeurm

pursue our goal of raising awareness for alternative approaches to dealing with current conflicts by reflecting on the violent past. We are increasingly focusing on the younger generation and implementing extracurricular formats. The highlight of the year was an event supported by forumZFD and held by our partner, the Preah Sihanouk Buddhist University Battambang, on the International Day of Peace. Four hundred participants from diverse population groups used a variety of creative methods to exchange views on peace and environmental protection.

In the **Philippines**, extension of Bangsamoro's autonomous rights is paving the way for far-reaching political, economic and social self-determination within the region. This includes the greatest possible self-administration, a task harbouring tremendous opportunities but also challenges for the administration and the region's people. forumZFD mainly helps its partners to inform the population about the new possibilities of co-determination. Dialogue events were held to bring political and administrative stakeholders together with citizens. Especially disadvantaged population groups were able to express their expectations and hopes of life in the now peaceful region.

Our team in Cambodia organised an interfaith peace festival together with the Buddhist University in Battambang to mark the International Day of Peace in September.

The need among society for **municipal conflict counselling** is growing. This is also reflected in the expansion of our work: in 2019, forumZFD launched two further, very different conflict counselling initiatives with the towns of Hildesheim and Peine. In Hildesheim, the focus is on coming to terms with a recent conflict that hampers a harmonious coexistence. In Peine, we advise on how integration issues and conflicts can be taken into account in urban development planning. With the University of Augsburg, we now have a second permanent cooperation partner for teaching and research. A course and seminar were held during the summer school for university alumni. The ongoing exchange of theory and practice also forms the basis for a larger joint research project.

Campaigns, educational work and public outreach

Our campaign for the European parliament election formed the focus of our political peace work in 2019. According to the motto of "Save the Peace Project Europe", forumZFD and 110 other organisations raised awareness among the general public for peace policy requirements of the EU budget, armament projects and the tasks of the EU as a civil peace alliance. In September, we handed over more than 23,000 signatures for an EU that commits unconditionally to peace and human rights to Katarina Barley, Vice President of the European Parliament. We continued our European policy work thereafter – with criticism of the planned military aid within the European Peace Facility, for example. We became a member of the European Peace-building Liaison Office (EPLO) through our umbrella organisation, the German Platform for Peaceful Conflict Management (Plattform Zivile Konfliktbearbeitung). As members of the Legal Certainty for Political Advocacy alliance, we advocate a reform of the law on non-profit organisations that protects such political work for charitable purposes and recognises work for peace and human rights as charitable goals *per se*.

Strategic approach

For an organisation like forumZFD to achieve its goals, it must continuously maintain its structures and develop these further. We therefore devoted ourselves to several strategic projects in 2019. Our focus was on personnel issues, such as improving safety standards for employees (developed together and trained during emergency simulations) and drafting of a code of conduct. Together with the works council, we have drawn up a binding salary structure for employees in Germany for the first time. The basic principles of this structure also already apply for colleagues working in the projects.

Words of thanks

Our reports on forumZFD's work represent a huge joint effort.

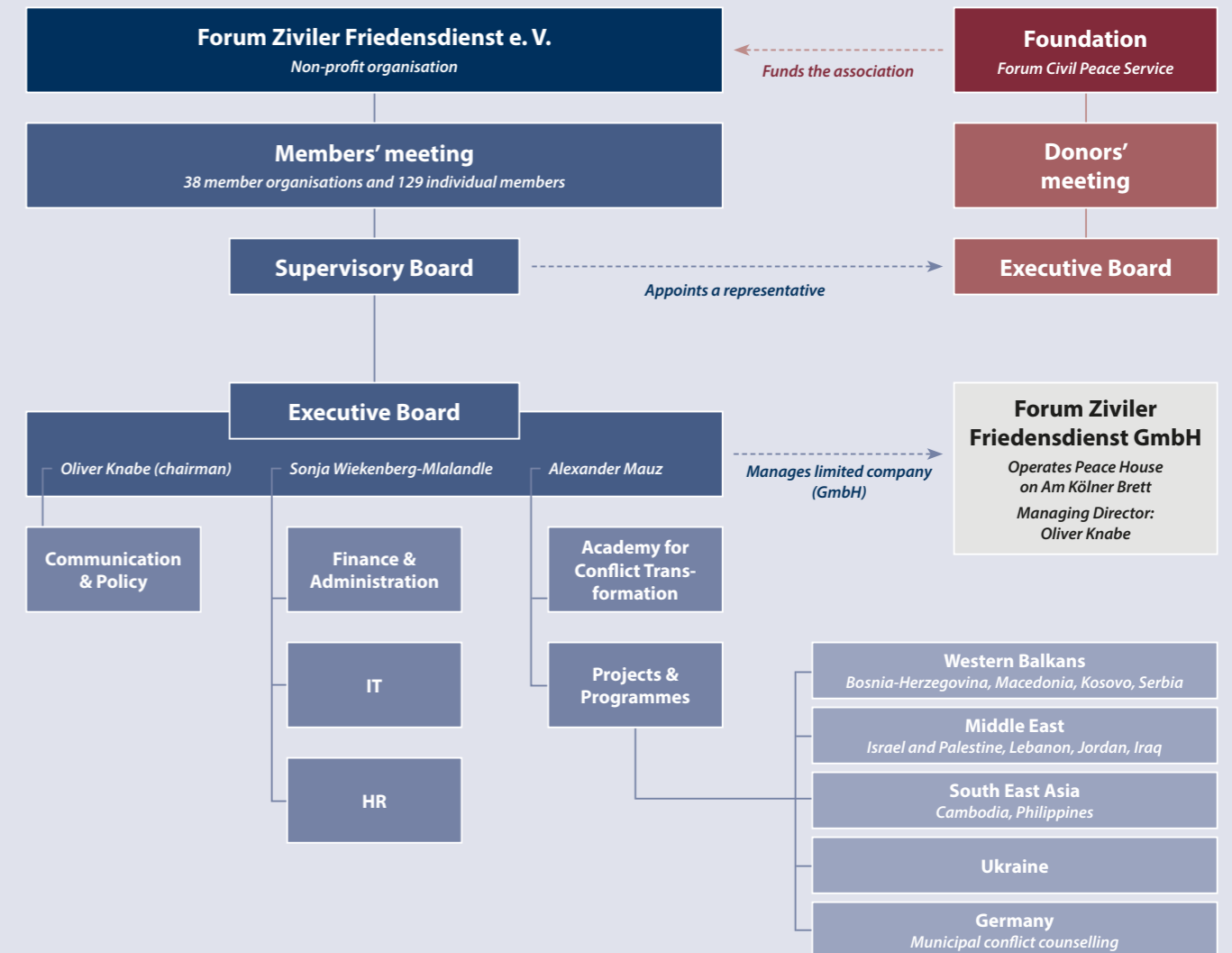
We would therefore like to express our sincere thanks to our employees at the project sites and our head office in Cologne as well as our partner organisations in Germany and worldwide. We would also like to thank our institutional donors, all dialogue partners from civil society and politics as well as our members and member organisations, who have supported us in our work and ensured its democratic legitimacy. Finally, we would particularly like to express our gratitude to all those who supported our work in 2019 on a voluntary basis and/or helped to finance our peace work with their donation, funding grant, endowment or interest-free loan.

Our heartfelt thanks for the trust placed in us. We assure you that with your support, forumZFD will remain committed to peace and continue to work tirelessly to achieve this goal in the future. ■

In September, we handed over around 23,000 signatures for a European policy of peace to Katarina Barley, Vice President of the European Parliament (second from left)



forumZFD's organisational structure (as at 31.12.2019)



forumZFD member organisations

Antikriegshaus Sievershausen • Bund für Soziale Verteidigung (BSV) • Bündnis 90 / Die Grünen KV Mettmann • Bündnis 90 / Die Grünen Ortsverband Ratingen • CARE Deutschland Luxemburg e. V. • Deutsche Evangelische Arbeitsgemeinschaft für Erwachsenenbildung (DEAE) • Deutsche Friedensgesellschaft – Vereinigte Kriegsdienstgegner (DFG-VK NRW) • Dietrich-Bonhoeffer-Verein e. V. • Eine Welt Zentrum Herne • Evangelische Arbeitsgemeinschaft für Kriegsdienstverweigerung und Frieden • Evangelische Landeskirche in Baden – Arbeitsstelle Frieden – Förderverein Willy-Brandt-Zentrum e. V. • Frauennetzwerk für Frieden e. V. • Friedensinitiative Nottuln • Gustav-Heinemann-Friedensgesellschaft • Internationale Ärzte für die Verhütung des Atomkrieges (IPPNW) • Kirchenkreis Hattingen-Witten • Kirchenkreis Münster • Komitee für Grundrechte und Demokratie e. V. • Leserinitiative Publik e. V. • Netzwerk Friedenssteuer e. V. • Ohne Rüstung Leben e. V. • OWEN – Mobile Akademie für Geschlechterdemokratie und Friedensförderung e. V. • Ökumenisches Zentrum Berlin • pax christi Diözesanverband Deutschland • pax christi Diözesanverband Aachen • pax christi Diözesanverband Essen • pax christi Diözesanverband Freiburg • pax christi Köln • pax christi Diözesanverband Limburg • pax christi Diözesanverband Mainz • pax christi Diözesanverband München • pax christi Diözesanverband Münster • pax christi Diözesanverband Paderborn • pax christi Rottenburg-Stuttgart • Theologische Hochschule Friedensau

Transparency

forumZFD is a signatory of the Transparent Civil Society initiative, which aims at greater transparency, quality and control of non-profit organisations. With its signature, forumZFD commits to enabling the general public online access to ten crucial items of information. These include the association statutes and the names of key decision-makers, along with information on the sources and uses of funding and personnel structures. Please see www.forumZFD.de for details.

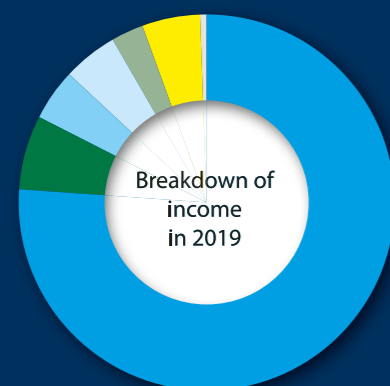


Income and expenditure / forumZFD

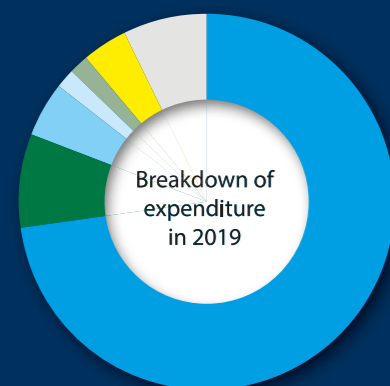
1 January to 31 December 2019

INCOME		2019 (€)	2018 (€)
Institutional grants			
BMZ projects overseas	●	8,033,863	6,438,033
BMZ qualification	●	670,000	585,468
Conflict counselling in Germany	●	490,838	583,195
Third-party/other funding	●	150,881	144,309
Income from qualification measures	●	298,619	272,103
Donations, membership fees	●	523,298	447,404
Interest and other revenue	●	39,766	53,367
TOTAL		10,207,266	8,523,879

EXPENDITURE		2019 (€)	2018 (€)
Project funding and support			
Projects overseas	●	7,393,755	5,995,423
Qualification measures	●	817,095	720,919
Conflict counselling in Germany	●	467,290	563,392
Third party-funded/other projects	●	170,781	169,464
Campaigns as per the statutes, educational/awareness-raising work	●	183,169	171,802
Fundraising, advertising, public outreach	●	382,846	347,894
General administration	●	723,388	619,935
TOTAL		10,138,325	8,588,831



●	78.70%	BMZ projects overseas
●	6.56%	BMZ qualification
●	4.81%	Conflict counselling in Germany
●	1.48%	Third-party/other funding
●	2.93%	Income from qualification measures
●	5.13%	Donations, membership fees
●	0.39%	Interest and other revenue



●	72.92%	Projects overseas
●	8.06%	Qualification measures
●	4.61%	Conflict counselling in Germany
●	1.68%	Third party-funded/other projects
●	1.81%	Campaigns, educational/awareness-raising work
●	3.78%	Fundraising, advertising, public outreach
●	7.14%	General administration

Profit and loss statement / forumZFD

1 January to 31 December 2019

INCOME	2019 (€)	2018 (€)
Income – core budget	563,064.14	500,771.74
Income – BMZ projects overseas	8,033,863.24	6,438,033.46
Income – BMZ qualification measures	849,660.22	751,583.20
Income – other project qualification measures	118,958.67	105,987.10
Income – conflict counselling in Germany	490,838.15	583,195.12
Income – third-party/other funding	150,881.09	144,308.81
TOTAL income	10,207,265.51	8,523,879.43
EXPENDITURE		
Expenditure – core budget	-494,123.63	-565,722.93
Expenditure – BMZ projects overseas	-8,033,863.24	-6,438,033.46
Expenditure – BMZ qualification measures	-849,660.22	-751,583.20
Expenditure – other project qualification measures	-118,958.67	-105,987.10
Expenditure – conflict counselling in Germany	-490,838.15	-583,195.12
Expenditure – third party-funded/other projects	-150,881.09	-144,308.81
TOTAL expenditure	-10,138,325.00	-8,588,830.62
Transfers to/withdrawals from reserves	-35,495.07	66,171.39
BALANCE SHEET PROFIT/LOSS	33,445.44	1,220.20

The association recorded net profit totalling €33,445.44 during the reporting period. The loss carried forward (profit carried forward from previous years plus reserves formed) also decreased to -€75,009.10 (previous year: -€111,724.37).

The deficit not covered by equity capital (so the association's debt) therefore totalled €41,563.66 on the reporting date. However, this deficit is secured many times over by loans with a subordination agreement (totalling around €158,000), which are considered substitute equity.

A market value appraisal of the head office building prepared in July 2019 revealed hidden reserves of around €470,000 compared to the balance sheet value as at 31 December 2019. The reserves increased by €35,495.07 to €82,648.42 (previous year: €47,153.35).

On the income side, the lower income from administrative cost subsidies remained below budget. Unfavourable weather moreover meant that the donations for the peace runs held during the reporting year did not meet the financial planning. However, this effect could be offset by the donation income (incl. funding grants), which was once again very good.

The association's total turnover also grew considerably from €8.6 million in 2018 to €10.2 million in 2019. This represents a further increase of around 19.7 percent compared to the previous year. This is largely due to the increase in funding from the

German Federal Ministry for Economic Cooperation and Development (BMZ) as part of the Civil Peace Service (ZFD) programme on the one hand and to the special initiative to tackle the root causes of displacement also implemented by the BMZ on the other. forumZFD has campaigned for an increase in funding for the Civil Peace Service for many years now in collaboration with members of the Civil Peace Service consortium.

On the expenditure side, spending on the so-called "core budget" (i.e. not covered by the institutional support for our project work) once again increased by around 15 percent compared to the previous year. This increase is due to investments in the previous year in HR development and implementation of the "Save the Peace Project Europe" campaign and lobby work. After releasing reserves totalling €66,171 in the previous year, this year's positive financial statement meant that we were able to form new reserves totalling €35,495 in 2019.

The administrative expenses remained at a constantly low level compared to the previous year, lying at around 10.9 percent.

The Forum Ziviler Friedensdienst limited company (GmbH), which acquired Peace House on Am Kölner Brett in 2012 and has operated the property ever since, is wholly owned by the association. The limited company (GmbH) closed the 2019 financial year with a profit of €2,661.52 (see the financial report for the limited company on p. 16–17).

Balance sheet / Forum Ziviler Friedensdienst e. V. Cologne

As at 31 December 2019

ASSETS	2019 (€)	2018 (€)
A Fixed assets		
I Intangible assets		
Concessions, industrial property rights and similar rights and assets acquired in return for payment as well as licenses	19,769.00	46,132.00
II Tangible assets		
Other equipment, furniture and fixtures	42,295.00	42,179.00
III Financial assets		
Shares in affiliated companies	25,000.00	25,000.00
B Current assets		
I Accounts receivable/other assets		
Accounts receivable from services	102,780.23	472,602.61
2 Accounts receivable from affiliated companies	2,279.55	39.12
3 Other assets	22,961.78	7,812.89
II Assets at credit institutions	1,720,142.08	804,276.40
C Accruals and deferrals	9,329.78	24,406.16
D Deficit not covered by equity capital	41,563.66	110,504.17
TOTAL	1,986,121.08	1,532,952.35

LIABILITIES	2019 (€)	2018 (€)
A Association equity		
1 Loss carried forward	-157,657.52	-158,877.72
2 Free reserves	82,648.42	47,153.35
3 Profit/loss on the balance sheet	33,445.44	1,220.20
4 Deficit not covered	41,563.66	110,504.17
B Provisions		
Other provisions	91,639.00	50,636.00
C Liabilities		
1 Liabilities to credit institutions	307.29	37,850.68
2 Liabilities from deliveries and services	15,760.36	39,967.31
3 Liabilities from projects	1,484,260.61	863,225.60
4 Liabilities to members	282,965.14	386,501.15
5 Liabilities to affiliated companies	0.00	81,763.55
6 Other liabilities	111,188.68	73,008.06
TOTAL	1,986,121.08	1,532,952.35

Explanations of the balance sheet forumZFD e. V. – as at 31.12.2019

Accounting and valuation methods

The tangible assets are included in the balance sheet with their acquisition or production costs minus the scheduled depreciation. Depreciation is only calculated on a linear basis *pro rata temporis*. Low-value assets with acquisition costs of up to €800 respectively are fully depreciated.

Receivables are shown at nominal values; adjustments have been made to the extent necessary. Liabilities are included in the balance sheet at their settlement value.

The reserves are developed in line with the statutory requirements. The provisions cover all foreseeable risks and have been determined on the basis of a reasonable commercial estimate.

ASSETS

A Fixed assets

- I Intangible assets account for the CiviCRM software acquired and depreciated as scheduled.
- II Tangible assets: above all the office furnishings and business equipment are included here, taking the scheduled depreciation into account.
- III Financial assets: an investment was made in a share in the Forum Ziviler Friedensdienst limited company (GmbH).

B Current assets

- I Accounts receivable and other assets: accounts receivable are mainly from our branch offices and projects. They are contributions, which have already been forwarded but have not yet been deducted. An according sum appears on the liabilities side under "Liabilities from projects".
- II Cash, Federal Bank assets, assets at credit institutions and in cheques: the account balance increased by €915,865.68 to €1,720,142.08.

C Accruals and deferrals on the assets side include the payments for spending in the coming year already made during this period.

D Deficit not covered by equity capital: the balance sheet showed a deficit of €41,563.66. This represents the association's debts.

The deficit could be reduced by €68,940.51 in 2019. Financially, the deficit is secured through subordinated loans from supporters totalling €158,405.58, which serve as substitute equity.

LIABILITIES

A Equity

- I Loss carried forward: every year, the loss carried forward is adjusted by the net profit/loss from the previous year. The loss carried forward from the previous year decreased by €1,220.20 due to the positive annual result.
- II Free reserves: the free reserves were formed in accordance with § 62 para. 1 no. 3 of the German Fiscal Code (*Abgabenordnung, AO*) to the level permissible. In 2019, we formed reserves totalling €35,495.07. The free reserves thus increased to €82,648.42.
- III Net profit: the net profit corresponds with the outcome of the profit and loss statement.
- IV The deficit not covered by equity capital originates from the balance sheet loss in the previous years and decreased by €68,940.51 to €41,563.66 in 2019.

B Provisions: €34,239 can be attributed to holiday reserves. €3,900 are for the costs of the annual accounts. €41,500 are provisions set aside to cover the risk of reclaims. The remaining provisions of €12,000 mainly relate to provisions for archiving.

C Liabilities

- 1 Liabilities to credit institutions.
- 2 Liabilities from projects: project funding already forwarded but not yet used is included here.
- 3 Liabilities from deliveries and services: includes the invoices open with different suppliers, which were settled within the payment target at the start of 2020.
- 4 Liabilities to members: the loans from our supporters are presented here with and without subordination agreements. The loans decreased by €103,536.01 compared to the previous year to €282,965.14.
- 5 Liabilities to affiliated companies: all liabilities from the previous year were paid in the course of 2019.
- 6 Other liabilities: this includes liabilities to the tax office (income tax for December and VAT for salaried workers abroad in accordance with §13b of the German Value Added Tax Act, UStG).

Audit opinion

The Bonn-based auditing and tax advising company Dr. Krause & Partner GmbH conducted an external audit of forumZFD's accounts.

In its report from July 2020 on the audit of the 2019 financial year, it stated:

"We conducted our audit of the annual financial statements in accordance with § 317 of the German Commercial Code (Handelsgesetzbuch, HGB) and generally-accepted German standards for the audit of financial statements promulgated by the Institute of Public Auditors in Germany (Institut der Wirtschaftsprüfer, IdW). (...) Our audit did not give rise to any cause for objection. In our opinion, based on the findings of our audit, the annual financial statement complies with the German commercial law stipulations and gives a true and fair account of the net assets, financial position and results of the association's operations in accordance with the German principles of proper accounting."



Donations as an investment in peace

How forumZFD uses and multiplies funds

We receive public grants from various institutions and donors (Federal Ministry for Economic Cooperation and Development/BMZ, European Commission/EU, Federal Office for Migration and Refugees/BAMF, municipalities, etc.) for almost all of our programmes of the Civil Peace Service (ZFD abroad), to train peace consultants at our Academy for Conflict Transformation and for the municipal conflict counselling in Germany. As a general rule, these funds are used exclusively for the concrete local implementation of projects and include a lump sum for tasks to ensure the orderly management of funds, personnel support and administration. In some cases, we must contribute up to 20 percent ourselves.

Public funding cannot be used at all (or only in part) to finance project-related advocacy, educational work or public outreach measures. This particularly applies for advertising and fundraising measures. However, these aspects constitute concrete fields of work forming part of the association's core tasks, as they are defined in the forumZFD's statutes. Four of the eleven implementation measures detailed under Section 2 para. 3 of the association statutes are described as follows:

"In particular, the purpose of the statutes is achieved through

a) public outreach for non-violent conflict transformation;

b) committing to a peace policy approach to politics and administration, including the promotion of measures for non-violent conflict transformation and conflict prevention;

c) promoting an active peace policy in Germany and worldwide, in particular through the Civil Peace Service;

(...)

g) attracting and supporting volunteers who are committed to non-violent conflict transformation."

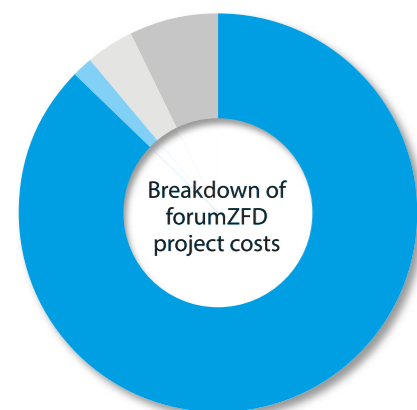
The awareness-raising and lobby work that project implementation entails therefore constitute intrinsic components of our mandate to advocate the establishment of non-violent conflict transformation and measures to prevent violence and urge a change to the military-oriented (security) policy. Raising awareness for the causes

of conflicts among politicians and the German public and for the consequences of violence represents an important contribution to the promotion of civil conflict transformation as a whole. For the causes of violence can often not only be found in the regions where our peace consultants are deployed, but in part in our Western societies themselves.

Hence we make it clear in our communication with funding groups, support initiatives and donors that the funds entrusted to us are also used for advocacy, educational work and public outreach in Germany as per the association statutes as well as a reasonable administrative cost share currently totalling 10.9 percent.

With a total budget of around €10.2 million in 2019, the donation income totalled about €524,000 (cf. p. 10–11). In 2019, forumZFD was thus able to generate an additional €19 from every euro donated for peace work worldwide by applying for public and other institutional grants.

Making a donation to forumZFD is therefore a good and worthwhile investment in peace!



Breakdown of project costs at forumZFD

(Sample calculation with project costs of €100,000)

87.27%	€87,270	Project support/supervision
1.81%	€1,810	Awareness-raising/educational work
3.78%	€3,780	Fundraising, advertising, public outreach
7.14%	€7,140	Administration
89.08%		

8.44% association funds/donations

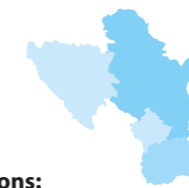


91.56% public funding

forumZFD worldwide

Facts and figures (as at 31.12.2019)

Western Balkans



Projects and locations:

Bosnia-Herzegovina: Sarajevo
Kosovo: Pristina
Macedonia: Skopje
Serbia: Belgrade

Number of employees:

27 (deployed: 12; local: 15)

Project funding:

€1,885,836

Funding sources:

German Federal Ministry for Economic Cooperation and Development (BMZ); PAX Netherlands; European Union; Erasmus+

Ukraine



Projects and locations:

Kiev, Odessa

Number of employees:

7 (deployed: 3; local: 4)

Project funding:

€756,362

Funding sources:

Federal Ministry for Economic Cooperation and Development (BMZ)

South East Asia



Projects and locations:

Philippines: Mindanao; Davao; Butuan; Cotabato; Cambodia
Phnom Penh; Battambang

Number of employees:

Philippines: 18 (deployed: 5; local: 13)
Cambodia: 10 (deployed: 3; local: 7)

Project funding:

Philippines: €826,581
Cambodia: €400,747

Funding sources:

Federal Ministry for Economic Cooperation and Development (BMZ)

Middle East



Projects and locations:

Israel and Palestine: Jerusalem
Lebanon: Beirut
Jordan: Amman
Iraq: Erbil

Number of employees:

Israel and Palestine: 16 (deployed: 9; local: 7)

Lebanon: 16 (deployed: 8; local: 8)

Jordan: 7 (deployed: 3; local: 4)

Iraq: 3 (deployed: 1; local: 2)

Project funding:

Israel and Palestine: €1,506,772

Lebanon: €1,635,794

Jordan: €627,499

Iraq: €365,912

Funding sources:

German Federal Ministry for Economic Cooperation and Development (BMZ)
Federal Ministry of Education and Research (BMBF)

Municipal conflict counselling in Germany



Projects and locations:

Town of Ludwigslust; rural district of Peine; town of Peine; town of Verden; city of Salzgitter; town of Hildesheim; town of Osterholz-Scharmbeck; Baden-Württemberg Cooperative State University/Heidenheim; University of Augsburg; Ministry for Social Affairs, Health and Equal Opportunities of Lower Saxony/Hanover

Number of employees:

12 consultants
(of which 11 contract workers)

Project funding:

€490,838

Funding sources:

Asylum, Migration and Integration Fund (AMIF) of the European Union; Ministry for Social Affairs, Youth and Family of Lower Saxony, own contribution

Academy for Conflict Transformation



Offers:

Full-time courses, part-time courses, specialised seminars, online seminars, in-house seminars (GIZ and AMBERO), information seminars, masterclasses for alumni

Seminar participants:

Full-time courses: 22

Part-time courses: 15

Specialised seminars: 44

Online seminars: 67

"Peace work as a profession" seminars: 49

GIZ in-house seminars: 34

AMBERO in-house seminar: 26

Project funding:

€968,619

Funding sources:

German Federal Ministry for Economic Cooperation and Development (BMZ); State Chancellery of North Rhine-Westphalia

Public outreach, educational work and fundraising



Location:

Peace House, Am Kölner Brett

Projects

Deutschland, Europa und die EINE WELT: Die globale Nachhaltigkeitsagenda als friedenslogische Alternative zu Abschottungspolitik und Nationalismus. Miteinander statt nebeneinander – im Schulalltag und in der EINEN WELT. Kinder und Jugendliche für Frieden und Verständigung – im Schulalltag und in der Einen Welt

Project funding:

€127,164

Funding sources:

Engagement Global (EG), Stiftung Umwelt und Entwicklung, Brot für die Welt, own contribution

On 31 December 2019, forumZFD employed a total of 49 people in Germany.

Forum Ziviler Friedensdienst GmbH

Successful concept: Peace House on Am Kölner Brett safeguards association work

The Forum Ziviler Friedensdienst limited company (GmbH) has operated Peace House since 2011. Most of the staff employed at forumZFD's head office are based at this property on Am Kölner Brett. forumZFD e. V. set up the Forum Ziviler Friedensdienst limited company (GmbH) in 2011 to establish a permanent base for the head office by purchasing real estate. The long-planned idea of acquiring a property to use as an office building and thus ensure financial security for the association by creating equity was thereby addressed and implemented.

A report prepared in May 2019 by an independent expert ascertained a market value of €1.24 million for the property, what had been purchased and converted for around €950,000. As the sole shareholder of the limited company, the association thus has considerable hidden reserves at its disposal. This helps to safeguard the association's work.

The purchase of real estate was only possible as loans totalling €450,000 could be obtained from forumZFD e. V.'s backers to purchase an office building. In addition, four other

peace foundations initially invested a portion of their foundation capital (€230,000 in total) in Peace House on Am Kölner Brett and in turn received interest payments to further their own projects. An additional bank loan of €300,000, which has since also been repaid, ultimately made it possible to acquire the building housing the present-day head office in Cologne-Ehrenfeld, which we moved into in spring 2012. The Forum Civil Peace Service Foundation played a key role here by investing foundation capital in Peace House on Am Kölner Brett (see Foundation report on p. 18–19). We would once again like to thank all backers for the trust placed in us and for supporting the limited company's financing concept in 2019.

The limited company closed 2019 with an annual net profit of €2,661.52 and can thus fully offset the loss carried forward from the previous years. The liabilities to lenders decreased by €180,064.54.

Due to the continuous expansion of our peace work, the association – as the main tenant of Peace House – has had to lease additional office space in the immediate vicinity of its head office. The association has also intensified its contact with the Cologne-based Initiativenhaus for human rights and democracy to explore the possibilities of the joint acquisition of a property in Cologne for shared use.



Profit and loss statement / GmbH

1 January to 31 December 2019

INCOME	2019 (€)	2018 (€)
1 Total income	60,600.45	65,500.44
2 Other operating income		
a Other miscellaneous operating income	0.00	300.00
TOTAL income	60,600.45	65,800.44
EXPENDITURE		
3 Depreciation		
a on intangible assets of fixed assets and tangible assets	-13,846.00	-13,846.00
4 Other operating expenses		
a Room costs	-4,986.93	-6,881.40
b Insurance, contributions and fees	-251.19	-2,848.21
c Repairs and maintenance	-1,413.71	-7,195.80
d Miscellaneous operating expenses	-12,193.47	-12,072.48
e Losses from depreciation or the disposal of current assets and value adjustments for receivables	60.00	0.00
TOTAL expenditure	32,751.30	42,843.89
5 Other interest and similar revenue of which from affiliated companies	600.00	1,151.25
6 Interest and similar expenses	-25,787.63	-26,276.55
ANNUAL NET LOSS/PROFIT	2,661.52	-2,168.75

Balance sheet / GmbH

As at 31 December 2019

ASSETS	2019 (€)	2018 (€)
A Fixed assets		
I Tangible assets		
1 Properties, rights equivalent to real estate property and buildings, incl. buildings on third-party land	769,793.13	783,639.13
B Current assets		
I Accounts receivable and other assets		
1 Accounts receivable from deliveries and services	0.00	840.00
2 Accounts receivable from companies with which a shareholding exists	0.00	80,000.00
3 Other assets	0.00	1,000.44
II Assets at credit institutions	5,377.81	94,585.42
TOTAL	775,170.94	960,064.99
LIABILITIES	2019 (€)	2018 (€)
A Equity		
I Subscribed capital	25,000.00	25,000.00
II Loss carried forward	-2,450.88	-282.13
III Annual net loss/profit	2,661.52	-2,168.75
B Provisions		
1 Other provisions	4,088.00	1,125.00
C Liabilities		
1 Liabilities to credit institutions	0.00	6,448.29
2 Liabilities from deliveries and services	0.00	1,075.17
3 Liabilities to affiliated companies	2,279.55	10.12
4 Other liabilities	743,592.75	923,657.29
D Accruals and deferrals	0.00	5,200.00
TOTAL	775,170.94	960,064.99

Explanations of the balance sheet

Forum Ziviler Friedensdienst limited company (GmbH) – as at 31.12.2019

Accounting and valuation methods

The balance sheet has been prepared in accordance with the provisions of the German Commercial Code (*Handelsgesetzbuch*, HGB). The tangible assets are included in the balance sheet at their acquisition or production costs minus the cumulative depreciation. Depreciation is only calculated on a linear basis.

Without exception, all receivables and other assets have a remaining term of up to one year and are shown with nominal values. Liquid assets are shown at their nominal value. Liabilities are included at the settlement value.

The other provisions cover all foreseeable risks and have been determined on the basis of a reasonable commercial estimate.

ASSETS

A Fixed assets

I Tangible assets show the property and office building acquired and depreciated on schedule.

B Current assets

I There were no accounts receivable or other assets in 2019
II Assets at credit institutions

LIABILITIES

A. Equity

I Subscribed capital: the association's share capital totalled €25,000. forumZFD e.V. participates in the share capital to the full amount.
II Loss carried forward: due to the annual net loss in the previous year, the loss carried forward increased from €2,168.75 to €2,450.88.
III Annual net income: the annual net profit of €2,661.52 was offset against the loss carried forward and carried forward to the new account.

B Provisions: the provisions totalling €2,838 relate to the costs associated with preparation of the annual accounts totalling €1,2500 and legal costs totalling €2,838.

C Liabilities

1 Liabilities to credit institutions: the €6,448.29 still outstanding from 2018 (original total: €300,000) was repaid in full.
2 There were no liabilities from deliveries or services in 2019.
3 Liabilities to affiliated companies: this includes the overpayment by forumZFD e.V. for incidental rental costs, which was reimbursed at the start of 2020.
4 Other liabilities are mainly the loans. The loan periods run for between one and three years. The loans decreased by €180,064.54.

D There were no accruals or deferrals in 2019.

Forum Civil Peace Service Foundation

forumZFD's peace work supported with a record sum

The Forum Civil Peace Service Foundation is delighted to have taken another step forward in 2019. This applies both to development of the foundation's capital through endowments and interest-free loans as well as to being granted more funding in 2019 than ever before to support the peace work of forumZFD e. V.

At the end of 2019, the investment capital totalled €565,200 (of which €411,100 were endowments and €153,400 were interest-free loans); it therefore increased by around 54 percent compared to the previous year. The Foundation moreover received €3,500 in donations and was thus able to contribute a total of €15,000 to forumZFD e. V. for its peace work at the end of 2019 with the interest earned. The foundation has thus supported forumZFD with a total of €41,140 since its establishment in December 2014.

The willingness among the lenders for Peace House on Am Kölner Brett to transfer their loan invested in forumZFD's limited company to the foundation as an interest-free loan or even as an endowment was particularly pleasing. Alone these measures increased the foundation's capital by almost €130,000. A total of €489,000 was invested in Peace House by the end of 2019. Another €15,000 was temporarily invested with the international cooperative bank Oikocredit as a liquidity reserve at an interest rate of 1 percent.

The outcome exceeded our expectations again here. On the expenditure side, only costs of €2,700 for advertising measures and the again low administrative expenses are significant. In 2019, the Executive Board's work was once again entirely voluntary and completed free of charge.

The Executive Board continues to see its most important task in attracting investors in peace wishing to make a long-term contribution to peace work even beyond their own lifetime by donating a portion of their assets. The foundation board would also like to invest foundation capital amassed in the future in the Forum Ziviler Friedensdienst limited company (GmbH) over the coming years so as to repay all of the private loans and thus become the sole lender for Peace House in Cologne (prospectively) by the end of 2022.

Sponsors are able to help boost the foundation's assets by making a donation of at least €5,000 through a bequest, legacy or gift. Donations and bequests are subject to the legal stipulation that the full amount donated must remain foundation capital. The foundation can only pursue its statutory goal of supporting forumZFD's peace work with the revenue from the foundation's assets and the donations received.

Forum Civil Peace Service Foundation Board



Heinz Wagner
Chairman



Margit Röhm
Deputy Chairwoman



Neithard Petry
Treasurer



Tilman Evers
Board Member



Michael Germer
Board Member

For more information on how to become an investor in peace as well as on other opportunities to support the foundation, see www.stiftung-forumZFD.de.

In case of questions about the foundation, please contact:
Thomas Oelerich
Communications & Fundraising Officer



Phone +49 (0)221 912732-32
Email oelerich@forumZFD.de

The 2019 audit report and balance sheet for the Forum Civil Peace Service Foundation is available on the foundation's new website: www.stiftung-forumZFD.de

Profit and loss statement / Foundation

1 January to 31 December 2019

INCOME	2019 (€)	2018 (€)
Operating income	3,500.00	3,860.00
Other interest and similar revenue	13,320.00	8,572.50
Total income	16,820.00	12,432.50
EXPENDITURE		
Room and advertising costs	-2,547.12	-6,109.19
Other costs	-159.80	-137.07
Other expenses	-15,000.00	-5,640.00
TOTAL expenditure	-17,706.92	-11,886.26
ANNUAL NET PROFIT	-886.92	546.24

Balance sheet / Foundation

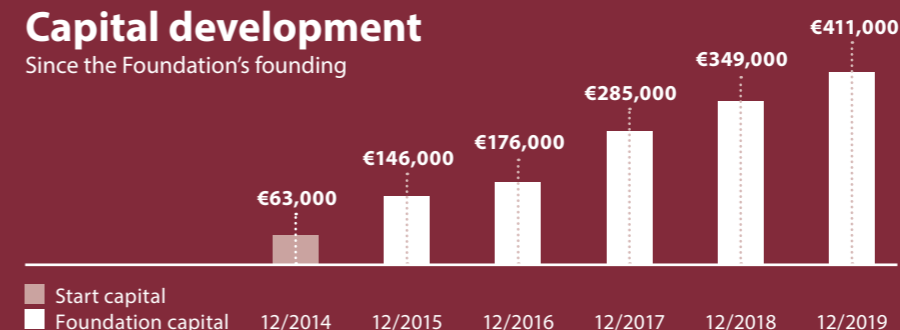
As at 31 December 2019

ASSETS	2019 (€)	2018 (€)
A Current assets		
I Other loans		
1 Loans	489,000.00	354,000.00
2 Oikocredit	15,000	0.00
II Cash, Federal Bank assets, assets at credit institutions and in cheques.	61,166.70	13,589.64
III Accounts receivable and other assets	0.00	0.00
TOTAL	565,166.70	367,589.64

LIABILITIES	2019 (€)	2018 (€)
A Equity		
1 Subscribed capital	411,116.97	349,000.00
2 Profit carried forward	1,560.64	1,014.40
3 Annual net profit	-886.92	546.24
D Liabilities		
Other liabilities	153,376.01	17,029.00
TOTAL	565,166.70	367,589.64

Capital development

Since the Foundation's founding



Explanations of the balance sheet Forum Civil Peace Service Foundation – as at 31.12.2019

Accounting and valuation methods

The balance sheet has been prepared in accordance with the provisions of the German Commercial Code (*Handelsgesetzbuch*, HGB).

Without exception, all receivables and other assets have a remaining term of up to one year and are shown with nominal values. Liquid assets are shown at their nominal value. Liabilities are included at the settlement value.

ASSETS

A Current assets

- I Other loans include the loan to forumZFD e.V. totalling €489,000 and the investment in a liquidity reserve with the cooperative bank Oikocredit.
- II Cash, Federal Bank assets, assets at credit institutions and in cheques.

LIABILITIES

A Equity

- I Subscribed capital: the foundation capital amounts to €411,116.97 (€348,116.97 in endowments and €63,000 in foundation contributions). New endowments totalled €62,116.97 in 2019.
- II Profit carried forward: thanks to the annual net profit in the previous year, the profit carried forward of €1,014.40 could be increased by €546.24.
- III Annual net loss/profit: the annual net loss of -€886.92 was offset against the profit carried forward totalling €1,560.64 and carried forward to the new account.

B Other liabilities are mainly the loans. The loan periods run for between one and five years.

*“We reject policies
that give priority to military means
– for example, by investing thousands
of times more funds into armaments
than into civil conflict transformation.”*

Excerpt from forumZFD's mission statement



forumZFD

Committed to Peace

forumZFD

Forum Ziviler Friedensdienst e. V.
Am Kölner Brett 8
50825 Cologne

Phone +49 (0)221 912732-0
Fax +49 (0)221 912732-99
Email kontakt@forumZFD.de
www.forumZFD.de

GLS Gemeinschaftsbank
Donations account: DE90 4306 0967 4103 7264 00
Bank für Sozialwirtschaft (BFS)
Donations account: DE37 3702 0500 0008 2401 01